

**TO ORDER: Call 651-703-4704, Email completed order form to homecareconsultants651@gmail.com,
or Fax to 651-458-1041**

CUSTOMER INFORMATION:					
Company Name:					
Contact Name:					
Street Address:					
City:		State:		Zip:	
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EDUCATIONAL MANUALS:		
TOPIC	PRICE	√ To Order
Body Mechanics	100.00	
Boundaries: Personal and Professional	100.00	
Dementia	100.00	
6-Hour Dementia Training/Voice Over PowerPoint	400.00	
Diabetes	100.00	
First Aid and Fall Protocols	100.00	
Food Safety	100.00	
Home Care Etiquette	100.00	
Home Care Etiquette: Residential Group Homes	100.00	
Home Care Staff Safety	100.00	
Hospice Care for Home Health Aides	100.00	
Home Safety	100.00	
Infection Control	100.00	
Infectious Diseases	100.00	
Medication Administration for Home Health Aides	100.00	
Nutrition	100.00	
Observing, Reporting & Documenting	100.00	
Skin Care	100.00	
Working with Families	100.00	
Orientation/Annual Education of Reporting of Maltreatment of Vulnerable Adults/Minors & to the Bill of Rights	100.00	
HIPAA Training	65.00	
DISCOUNT BUNDLE:		
Safety Series Bundle: Includes the following packets at a discount: <ul style="list-style-type: none"> • Home Care Staff Safety • Home Safety • Food Safety • First Aid and Fall Protocols 	300.00	
Total Education Manuals		

Manuals are individualized to your agency. A list of questions will be emailed to you to assure that your agency-specific information is inserted into the manuals, such as name, address, phone numbers, service area, administrator, etc. A down payment of 50% of the total is due with purchase.

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MANUALS:		
	PRICE	√ To Order
COMMUNITY HOME CARE: COMPREHENSIVE MANUALS		
Policy Manual	280.00	
Forms Manual	280.00	
Medication Management Manual	320.00	
ASSISTED LIVING/GROUP HOME MANUALS		
Policy Manual	350.00	
Forms Manual	340.00	
Medication Management Manual	320.00	
Emergency Preparedness Manual	100.00	
Rental Agreement & Resident Handbook (<i>Optional Assisted Living Forms</i>)	100.00	
BASIC LICENSE HOME CARE MANUALS		
Policy Manual	260.00	
Forms Manual	270.00	
PCA MANUALS		
Policy Manual	280.00	
Forms Manual	280.00	
ORIENTATION MANUAL		
Includes Dementia Education Manual, Infection Control Education Manual, and PowerPoint	400.00	
COMPETENCY MANUALS		
Competency Evaluation Program: Skills	325.00	
Competency Evaluation Program: Basic Skills Non-medical	275.00	
Competency Evaluation Program: Medications (<i>included with Med. Management Manual</i>)	250.00	
Competency Evaluation: Health Professional	100.00	
MENTAL & BEHAVIORAL HEALTH PROGRAM		
Includes 2-hour Educational Program, Supplemental Materials, and Forms	325.00	
Per Form or Policy	25.00	
Emergency Preparedness: Medicare Certified Agency	150.00	
Procedures Manual	150.00	
ANNUAL MAINTENANCE FEE		
(<i>Optional</i>) This adds you to list to receive annual email updates to manuals	\$120/year	
DISCOUNT BUNDLES:		
Community Home Care Comprehensive Bundle: Includes all 3 manuals at a discount:		
Policy Manual, Forms Manual, & Medication Management Manual	800.00	
Assisted Living/Group Home Bundle: Includes the following 4 manuals at a discount:		
Policy Manual, Forms Manual, Medication Management Manual, & Emergency Preparedness Manual	900.00	
Competency Bundle: Includes all 3 manuals at a discount:		
Competency Evaluation Program: Skills, Competency Evaluation Program: Medications, Competency Evaluation Program: Health Professional	550.00	
Total Home Care Manuals		
SUBTOTAL		
If applicable, tax exempt # _____	SALES TAX (7.875%)	
TOTAL AMOUNT DUE		

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